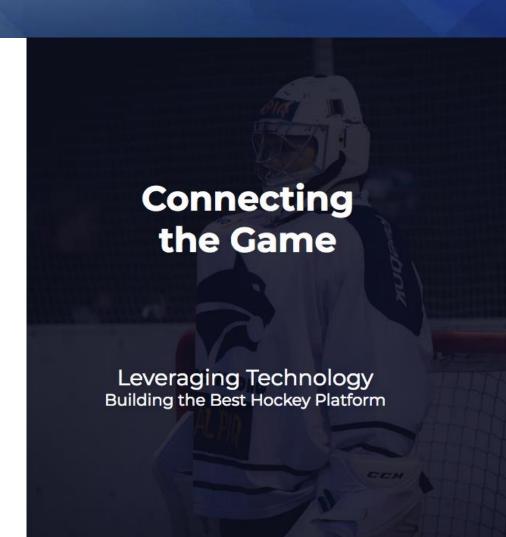


# **INSTRUCTIONS**

- ☐ TEAM OFFICIALS REGISTRATION
- ☐ TEAM OFFICIAL SIGNING LINEUPS
- ☐ SCOREKEEPING
- REFEREES





#### TEAM OFFICIALS REGISTRATION

- □ First step: type the URL on your device or computer browsers (iOS and Android are supported)
- ☐ Fill the form
  - Make sure you have your Participant HCR ID
  - Same with your team HCR ID
  - Key in the email you want to receive scoresheet. your email will become your user name
  - Create your password
- ☐ This step as to be done just once.

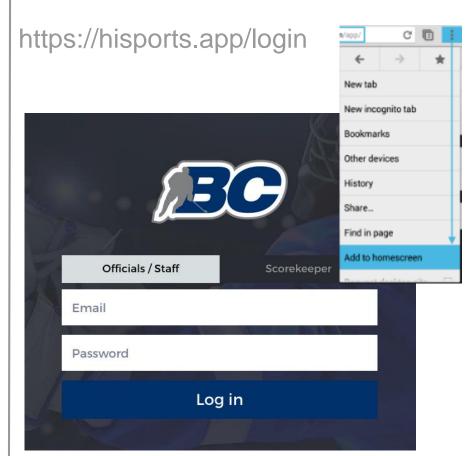
## https://admin.hisports.app/register

EC	
Participant Hockey Canada ID 🛽	
Team Hockey Canada ID	
Email	
Password <b>9</b>	
Confirm Password	
REGISTER	



#### TEAM OFFICIALS SIGNING LINEUPS

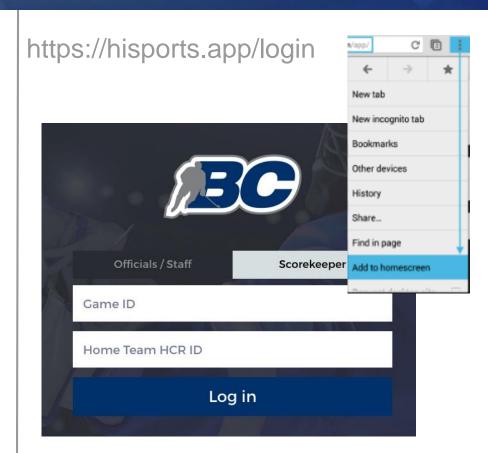
- Use the Officials / Staff tab
  - Type in your email. Use the email you input at registration
  - Same with your team HCR ID
  - Key in the email you want to receive scoresheet. your email will become your user name
  - Create your password
- ☐ This step can be done on your phone, tablet or computer browsers (iOS and Android are supported)
- ☐ If you use your phone or tablet, we suggest that at the prompt screen, you tap the top right menu and select ADD TO HOMESCREEN. This will add a shortcut to your home screen.





### **SCOREKEEPING**

- ☐ Use the SCOREKEEPER tab
  - Type game ID. Game ID can be found on website under schedule. See next slide
  - Home Team HCR ID, Team Officials should know that ID
- Scorekeeping can be done on your phone, tablet or computer browsers (iOS and Android are supported)
- ☐ If you use your phone or tablet, we suggest that at the prompt screen, you tap the top right menu and select ADD TO HOMESCREEN. This will add a shortcut to your home screen.
- □ PreGAME process: Until scorekeeper get to START GAME, the device HAS to be connected to a network, whatever it is on cell or WIFI



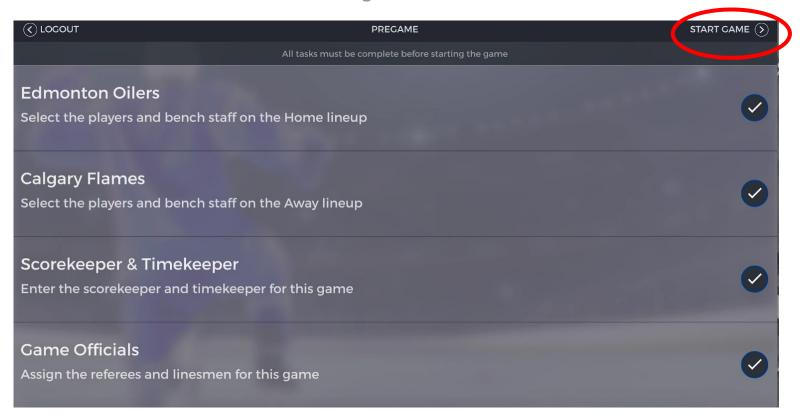


# **SCHEDULE**

	#	Date	Time	Matchup					Venue / Arena
Game # (	4004	iriday, SEP 21	FINAL		SOUTH ISLAND ROYALS - MML Midget Tier 1 (AAA)	4 - 2		VANCOUVER NORTH EAST CHIEFS - MML Midget Tier 1 (AAA)	Pearkes Recreation Centre - Gold Saanich
	4026	Saturday, SEP 22	3:15 PM		SOUTH ISLAND ROYALS - MML Midget Tier 1 (AAA)	VS		VANCOUVER NORTH EAST CHIEFS - MML Midget Tier 1 (AAA)	Save On Foods Memorial Centre Victoria
	4022	Saturday, SEP 22	6:00 PM		OKANAGAN ROCKETS - MML Midget Tier 1 (AAA)	VS		GREATER VANCOUVER CANADIANS - MML Midget Tier 1 (AAA)	Capital News Centre - 1 Kelowna
	4007	Saturday, SEP 22	7:00 PM	10	KOOTENAY ICE - MML Midget Tier 1 (AAA)	VS		FRASER VALLEY THUNDERBIRDS - MML Midget Tier 1 (AAA)	Cominco Arena Trail
	4005	Saturday, SEP 22	9:00 PM		CARIBOO COUGARS - MML Midget Tier 1 (AAA)	VS	ANTTHA PANA	VALLEY WEST GIANTS - MML Midget Tier 1 (AAA)	Kin Centre - 1 Prince George

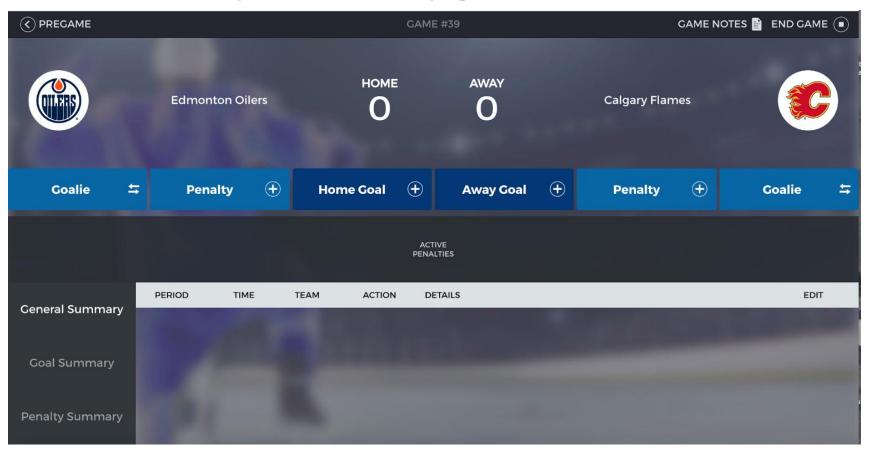


Once the game have started, it can be offline until the end. Note that whatever device you are using, it need to get back to cell or wifi in order to upload game events that are used to generate Electronic Scoresheet





### From that point on the scorekeeping can be done OFFLINE

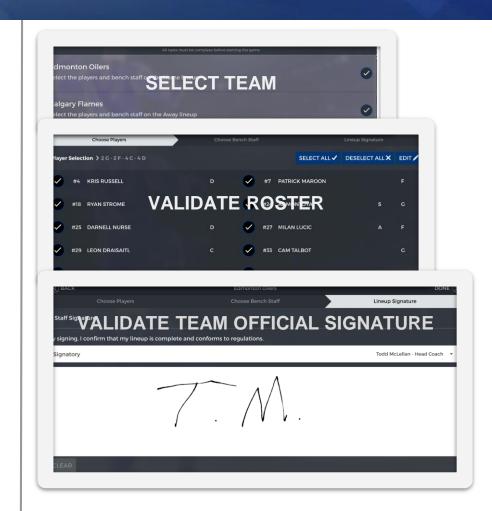




#### **REFEREES**

#### Pre Game Process

- Select the team you want to validate roster
- Repeat same process for the other team
- Make sure Team Official have signed
- End Game Process (Next Slide)
  - Select the team you want to validate roster
  - Repeat same process for the other team
  - Make sure Team Official have signed



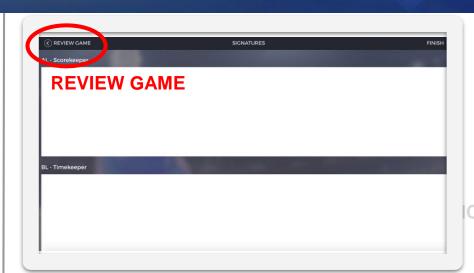


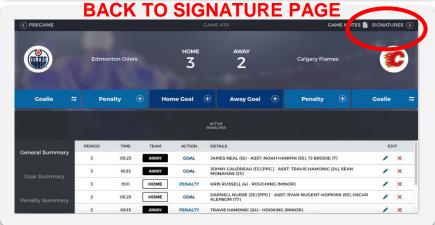
#### REFEREES

- □ Pre Game Process
  - Select the team you want to validate roster
  - Repeat same process for the other team
  - Make sure Team Official have signed

#### End Game Process

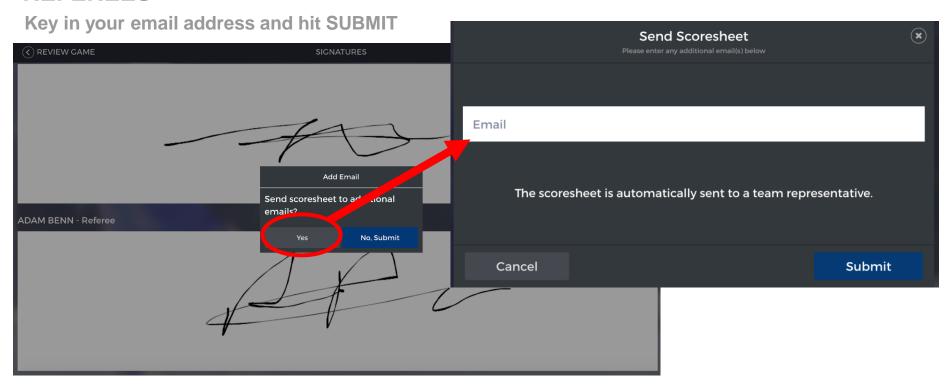
- Before scorekeeper and timekeeper sign, referee need to review game events in order to validate if everything is as expected
- When the referee is done she or he can go back to Signature page
- If there were major penalties and the referee needed to do a report, you can add her or his email before the end game process is completed







## **REFEREES**





### **GAME REPORT**

- Every registered Team Officials will received by email a PDF version of the scoresheet
- Registrars have access to all gamesheets under their responsibility
- Only registrars can edit game reports
- It is strongly suggested for scorekeeper to use a notepad during the games

(see sample from last year next slide)

OFFICIAL GAME REPORT



Summerland - Summerland Arena March 22nd, 2018 - From 7:58 AM to 10:07 AM

	POS	HOME ROSTER
	D	OWEN MULLER
	F	CORY MERTIN
	F	GAVIN BRETHERICK
	D	LEVILEONARDES
	D	ZACHARY CARLYLE
	F	LOGAN KUEHNE
	F	KELTON SHINDE
0	F	COLE LARMOUR
1	D	PEYTON DAVIS
2	F	CALVIN BENNETT
4	F	WILLIAM MCKAY
6	D	SHAWN DEVCIC
1	F	ETHAN DAVEY
4	F	JACOB SUDERMAN
6	D	BRADEN VENNARD
	G	TYLER ROTHWELL
3	G	TRACE PAVAO
ad NN	Coach IY DAVIS	ch
	tant Coa	ch E



TERRACE MHA (3) PEEWEE PeeWee A

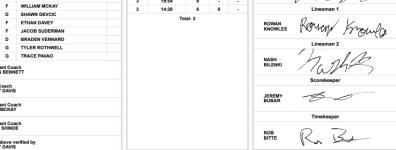
HOME

AWAY

LANGLEY MHA (1) PEEWEE TIER 3 A3 EAGLES

06:20

#	POS	AWAY ROSTER
2	D	LUCAS JOW
3	F	BRAYDEN CANDY
4	D	KYLE MCLAREN
5	F	DARIO OAKLAND
6	F	EVAN BOLLI
7	F	SAVIN SRAN
8	D	PARKER BRAYDEN SCOTT
9	F	JORDAN KIRBYSON
10	F	ANTONIO BEVACQUA
11	F	COLE BRANDOW
12	D	CHAZ NORRIS
13	D	JAMES CAMPBELL
14	F	MCCARTHY RICHARDSON
17	F	CALE COLWELL
19	D	TY GALLINGER
1	G	LOGAN CLARK
30	G	ETHAN GUNSON
Assi GRE	stant Co	pach J
	d Coach	
	istant Co	
	n above RK BRAN	verified by NDOW
	0	nh



						HOME P	ENALT	ES					
PER	#	SERV	OFFENCE	MIN	START	ON	PER	#	SERV	OFFENCE	MIN	START	ON
1	6	6	Interference	2	13:05	11:05	2	11	11	Unsportsmanlike Conduct	2	05:46	03:46
1	11	11	Cross-Checking	2	00:29	18:29	2	2	2	Head Contact	4	04:06	00:06
2	21	21	Slashing	2	11:11	09:11	2	7	7	Head Contact	4	01:50	17:50
										Total: 6			

						AWAY P	ENALTIE	S					
PER	#	SERV	OFFENCE	MIN	START	ON	PER	#	SERV	OFFENCE	MIN	START	ON
2	8	8	Cross-Checking	2	12:25	10:25	3	11	11	Bodychecking	2	00:59	00:00
3	7	7	Slashing	2	17:57	15:57				Total: 3			

**GAME NO. 3764** 



### **GAME NOTE SCRATCHPAD**

- Every registered Team Officials will received by email a
   PDF version of the scoresheet
- Registrars have access to all gamesheets under their responsibility
- Only registrars can edit game reports
- ☐ It is strongly suggested for scorekeeper to use a Game Note Scratchpad during the games

(see sample from last year next slide)

DATE: ARENA: GAME NOTES SCRATCHPAD GAME #:

LEAGUE: GAME NOTES SCRATCHPAD SCOREKEEPER:

TEA	AM NAME:			G	DAL	5	TEAM NA					NOTES
	Ho	me Sco	ring				Vis	itor Sco	ring	H ROSTER #:	V ROSTER #:	
No.	Period	Time	Goal	Assist		No.	Period	Time	Goal	Assist		
1						1						
2						2						
3						3						
4						4						
5						5						
6						6						
7						7						
8						8						
9						9						
10						10						
11						11						
12						12						
13						13						
14						14						
15						15						
16						16						

						PENA	LTI	ES						
			Home Penalties								Visitor Penalt	ies		
Per	#	Serv	Offence	Min	Start	On		Per	#	Serv	Offence	Min	Start	0
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